Chapter 1: Pre-Registration

1L students are given a first opportunity to choose courses with the January term Legal Methods II and Spring term electives. In order to provide students with a fair opportunity to enroll in Law classes, registration will be determined by a course lottery. Class assignments are made on the basis of student preferences submitted through Pre-Registration.

This chapter provides step-by-step guidance to the Pre-Registration process using LawNet to submit your preferences.

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1. Registration Holds

Before Pre-Registration begins ensure that you do not have any holds on your student account as these can prevent you from participating in Pre-Registration.

Check your hold status via Student Services Online (SSOL), where you will find guidance on the three types of holds that will prevent Pre-Registration:

- Financial Hold
- Dean’s Hold
- Immunization Hold

The University reserves the right to withhold the privilege of registration for the following reasons:

- Unpaid debt to the University
- An academic issue
- Immunization Non-Compliance

Only the office that placed the hold may remove it.

- Student Financial Services Phone: 212-854-4400
- CLS Registration Services Phone: 212-854-2668
- Health Services Phone: 212-854-7210
2. Choosing Courses

The first step in Pre-Registration is to identify the courses you might want to take.

NOTE: Only the courses listed below are available for 1L students

<table>
<thead>
<tr>
<th>Legal Methods II</th>
<th>Spring Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Empirical Methods</td>
<td>▪ Constitution and Foreign Affairs</td>
</tr>
<tr>
<td>▪ Financial Methods for Lawyers</td>
<td>▪ Corporations</td>
</tr>
<tr>
<td>▪ Legal Theory</td>
<td>▪ Empirical Analysis of Law</td>
</tr>
<tr>
<td>▪ Methods of Persuasion</td>
<td>▪ Federal Income Taxation</td>
</tr>
<tr>
<td>▪ Methods of Statutory Drafting and Interpretation</td>
<td>▪ Labor Law</td>
</tr>
<tr>
<td>▪ Problem Solving for Lawyers</td>
<td>▪ Law and Contemporary Society</td>
</tr>
<tr>
<td>▪ Social Justice Advocacy</td>
<td>▪ Law and Legal Institutions in China</td>
</tr>
<tr>
<td>▪ Transnational Law and Legal Process</td>
<td>▪ Lawyering for Change</td>
</tr>
<tr>
<td></td>
<td>▪ Legislation and Regulation</td>
</tr>
<tr>
<td></td>
<td>▪ Transnational Litigation</td>
</tr>
</tbody>
</table>

There are two tools that you can utilize to identify courses of interest to you:

- **Curriculum Guide**
- **Course Evaluations**

➢ **Curriculum Guide**

Up-to-date course information can be found in the Law School’s online [Curriculum Guide](#). To find courses, you can search using a range of criteria:

- Course level
- Course type
- Method of Evaluation
- Area of Study
- Instructor
- Day and time
- Writing Credit
- New course

NOTE: To conduct a course search, you must select *at least* one criterion in addition to Semester.
To learn more about a course, click on the hyper-linked title.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Instructor</th>
<th>Location</th>
<th>Schedule</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constitution and Foreign Affairs</td>
<td>Lori Desrochers</td>
<td>TBA</td>
<td>TR 1:30 PM - 2:40 PM</td>
<td>3.0</td>
</tr>
<tr>
<td>Corporations</td>
<td>John Coffee, Jr.</td>
<td>TBA</td>
<td>MTW 1:20 PM - 2:40 PM</td>
<td>4.0</td>
</tr>
<tr>
<td>Empirical Analysis of Law</td>
<td>Jeffrey Fagan</td>
<td>TBA</td>
<td>MW 1:20 PM - 2:50 PM</td>
<td>3.0</td>
</tr>
<tr>
<td>Federal Income Taxation</td>
<td>Alex Raskinokhov</td>
<td>TBA</td>
<td>MTW 1:20 PM - 2:40 PM</td>
<td>4.0</td>
</tr>
</tbody>
</table>
Course Evaluations

Reviewing student evaluations of the courses taught in previous semesters can help you identify courses of interest to you. Course Evaluations can be found under “Course Evaluation Reports” under the Student Services menu in LawNet.

Once you search for courses of interest, you will see a list of all courses that meet the search criteria you set:

Course Evaluation Reports

When you click on “View Record”, you will be able to choose the evaluation statistics and/or student comments:
## Course Evaluation Reports

### Upper-Year Courses

<table>
<thead>
<tr>
<th>Section</th>
<th>Term</th>
<th>Location/Day-Time</th>
<th>Instructor(s)</th>
<th>View Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 1</td>
<td>18F</td>
<td>GRHL 102a, T: 4:20 PM - 6:10 PM</td>
<td>[Redacted]</td>
<td>View Report</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>View Statistics</td>
</tr>
<tr>
<td>Section 1</td>
<td>18F</td>
<td>GRHL 105, TR: 9:10 AM - 10:30 AM</td>
<td>[Redacted]</td>
<td>View Report</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>View Statistics</td>
</tr>
</tbody>
</table>

2 records found, displaying all records.
3. How to Pre-Register

Pre-Registration is NOT *time sensitive*. You can change your selections at any time during the Pre-Registration period: Monday, October 14 at noon – Friday, October 18 at noon.

1L students must pre-register for *both* Legal Methods II and a Spring 1L Elective.

- **Legal Methods II**

  Login to LawNet and select “Legal Methods II Electives” under the Registration Services menu.
You will see this screen, which requires you to rank all the available courses according to your preference.

1. Drag and drop all the available courses from the offered list, into this box.
2. Rank your choices in order of preference, with number 1 being your most preferred course, and so on.
3. Save your selections.

Courses Offered in the January 2020 for Legal Methods II Electives Preregistration:

1. **Legal Methods II: Empirical Methods**  
   LS130 - 3  
   Points: 1.0  
   Holden, Richard

2. **Legal Methods II: Financial Methods for Lawyers**  
   LS130 - 4  
   Points: 1.0  
   Talley, Eric

3. **Legal Methods II: Methods of Persuasion**  
   LS130 - 1  
   Points: 1.0  
   Gesty, Philip M.

4. **Legal Methods II: Methods of Statutory Drafting and Interpretation**  
   LS130 - 2  
   Points: 1.0  
   Ginsburg, Jane C.; Louk, David S

5. **Legal Methods II: Problem Solving for Lawyers**  
   LS130 - 7  
   Points: 1.0  
   Katz, Avery W.

6. **Legal Methods II: Social Justice Advocacy**  
   LS130 - 6  
   Points: 1.0  
   Franke, Katherine M.

7. **Legal Methods II: Transnational Law and Legal Process**  
   LS130 - 5  
   Points: 1.0  
   Cleveland, Sarah
You will need to rank ALL of the courses in order to get the option to save your choices.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Code</th>
<th>Points</th>
<th>Instructor(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Methods II: Empirical Methods</td>
<td>LS130-3</td>
<td>1.0</td>
<td>Holden, Richard</td>
</tr>
<tr>
<td>Legal Methods II: Financial Methods for Lawyers</td>
<td>LS130-4</td>
<td>1.0</td>
<td>Talley, Eric</td>
</tr>
<tr>
<td>Legal Methods II: Methods of Persuasion</td>
<td>LS130-1</td>
<td>1.0</td>
<td>Gentry, Phillip M.</td>
</tr>
<tr>
<td>Legal Methods II: Methods of Statutory Drafting and Interpretation</td>
<td>LS130-2</td>
<td>1.0</td>
<td>Gertsburg, Jane C.; Louk, David S</td>
</tr>
<tr>
<td>Legal Methods II: Problem Solving for Lawyers</td>
<td>LS130-7</td>
<td>1.0</td>
<td>Katz, Avary W.</td>
</tr>
<tr>
<td>Legal Methods II: Social Justice Advocacy</td>
<td>LS130-6</td>
<td>1.0</td>
<td>Frankie, Katherine M.</td>
</tr>
<tr>
<td>Legal Methods II: Transnational Law and Legal Process</td>
<td>LS130-5</td>
<td>1.0</td>
<td>Cleveland, Sarah</td>
</tr>
</tbody>
</table>
Once you have ranked all the choices, a "Save Changes" button will appear at the bottom of the screen.

You must press "Save Changes" for your choices to be recorded.
If you wish to make any changes during the Pre-Registration period, you can re-order the rankings by dragging them.

The "Save Changes " button will appear again and you will need to click on it to update your rankings.
• **Spring 1L Elective**

Select “1L Elective” under the Registration Services menu.

This process mirrors the Legal Methods II Elective ranking procedure.

- Drag and drop the courses to sort them in order of preference
- Rank ALL the choices
- Click on "Save Changes" to record your choices
4. Requesting Changes to Electives

Student schedules will be posted to LawNet on Wednesday, October 30th.

Most students will be assigned their first or second choice.

There may be opportunities to switch classes, depending on seat availability.

Our office will send links to separate Google forms to request changes to your registration.

No change is guaranteed but all changes, if made, are final.
5. Pre-Registration Timeline

- **October 14th, Noon**: Pre-Registration Opens
- **October 18th, Noon**: Pre-Registration Closes
- **October 30th**: Student schedules posted in LawNet
- **October 31st to November 6th**: Legal Methods II Elective Switch Request Period
- **January 13th to 17th**: Legal Methods II
- **January 21st**: First day of Spring 2020 term
- **January 21st to 24th**: Spring 1L Elective Switch Request Period