Chapter 3: Pre-Registration Spring 2022

1L students are given a first opportunity to choose courses with Legal Methods II and 1L Electives. In order to provide students with a fair opportunity to enroll in Law classes, registration will be determined by a course lottery. Class assignments are made on the basis of student preferences submitted through Pre-Registration.

This chapter provides step-by-step guidance to the Pre-Registration process using LawNet to submit your preferences.

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1. Registration Holds

Before Pre-Registration begins ensure that you do not have any holds on your student account as these can prevent you from participating in Pre-Registration.

Check your hold status via Student Services Online (SSOL), where you will find guidance on the three types of holds that will prevent Pre-Registration:

The University reserves the right to withhold the privilege of registration for the following reasons:

- Unpaid debt to the University
- An academic issue
- Immunization Non-Compliance

<table>
<thead>
<tr>
<th>Name of Hold</th>
<th>Only the office that placed the hold may remove it.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Hold</td>
<td>Student Financial Services Phone: 212-854-4400</td>
</tr>
<tr>
<td>Dean’s Hold</td>
<td>CLS Registration Services Email: <a href="mailto:registrar@law.columbia.edu">registrar@law.columbia.edu</a></td>
</tr>
<tr>
<td>Immunization Hold</td>
<td>Health Services Phone: 212-854-7210</td>
</tr>
</tbody>
</table>
2. Choosing Courses

The first step in Pre-Registration is to identify the courses you might want to take.

NOTE: Only the courses listed below are available for 1L students

<table>
<thead>
<tr>
<th>Legal Methods II</th>
<th>1L Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Financial Methods for Lawyers</td>
<td>▪ Legislation and Regulation, sec. 1</td>
</tr>
<tr>
<td>▪ Methods of Statutory Drafting and Interpretation</td>
<td>▪ Legislation and Regulation, sec.2</td>
</tr>
<tr>
<td>▪ Legal Theory</td>
<td>▪ Critical Legal Thought</td>
</tr>
<tr>
<td>▪ Methods of Persuasion</td>
<td>▪ Law and Contemporary Society</td>
</tr>
<tr>
<td>▪ Problem Solving for Lawyers</td>
<td>▪ United States and the International Legal System</td>
</tr>
<tr>
<td>▪ International Problem Solving</td>
<td>▪ Corporations, sec. 1</td>
</tr>
<tr>
<td>▪ Contemporary Issues in Constitutional Law</td>
<td>▪ Employment Law</td>
</tr>
<tr>
<td>▪ Impeachment</td>
<td>▪ Federal Income Tax</td>
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<td></td>
<td>▪ Ideas of the First Amendment</td>
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<td>▪ International Law</td>
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<td>▪ Law &amp; Development</td>
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<td></td>
<td>▪ Law &amp; Legal Institutions in China</td>
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<td></td>
<td>▪ Law of the Political Process</td>
</tr>
<tr>
<td></td>
<td>▪ Transnational Litigation</td>
</tr>
<tr>
<td></td>
<td>▪ Antitrust and Trade Regulation</td>
</tr>
</tbody>
</table>

There are two tools that you can utilize to identify courses of interest to you:

➢ Curriculum Guide
➢ Course Evaluations

➢ Curriculum Guide

Up-to-date course information can be found in the Law School’s online Curriculum Guide. To find courses, you can search using a range of criteria:

- Course level
- Course type
- Method of Evaluation
- Area of Study
- Instructor
- Day and time
- Writing Credit
- New course

NOTE: To conduct a course search, you must select at least one criterion in addition to Semester.
To learn more about a course, click on the hyper-linked title.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Instructor(s)</th>
<th>Location</th>
<th>Schedule</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>L6410-001</td>
<td>Constitution and Foreign Affairs</td>
<td>Lori Dammechoch</td>
<td>TBA</td>
<td>TR 12:00 PM - 2:40 PM</td>
<td>3.0</td>
</tr>
<tr>
<td>L6231-001</td>
<td>Corporations</td>
<td>John Coffee, Jr.</td>
<td>TBA</td>
<td>MTW 12:00 PM - 2:40 PM</td>
<td>4.0</td>
</tr>
<tr>
<td>L6172-001</td>
<td>Empirical Analysis of Law</td>
<td>Jeffrey Fagan</td>
<td>TBA</td>
<td>MN 1:00 PM - 2:50 PM</td>
<td>3.0</td>
</tr>
<tr>
<td>L6255-001</td>
<td>Federal Income Taxation</td>
<td>Alex Raskolnikov</td>
<td>TBA</td>
<td>MTW 12:00 PM - 2:40 PM</td>
<td>4.0</td>
</tr>
</tbody>
</table>
Course Evaluations

Reviewing student evaluations of the courses taught in previous semesters can help you identify courses of interest to you. Course Evaluations can be found under “Course Evaluation Reports” under the Student Services menu in LawNet.

Once you search for courses of interest, you will see a list of all courses that meet the search criteria you set:

Course Evaluation Reports

When you click on “View Record”, you will be able to choose the evaluation statistics and/or student comments:
**Course Evaluation Reports**

*Upper-Year Courses*

<table>
<thead>
<tr>
<th>Section</th>
<th>Term</th>
<th>Location/Day-Time</th>
<th>Instructor(s)</th>
<th>View Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 1</td>
<td>18F</td>
<td>GRHL 102a, T: 4:20 PM - 6:10 PM</td>
<td>[Redacted]</td>
<td>[View Report]</td>
</tr>
</tbody>
</table>

**Upper-Year Courses**

| Section 1 | 18F  | GRHL 105, TR: 9:10 AM - 10:30 AM | [Redacted]    | [View Report] |

2 records found, displaying all records.
3. How to Pre-Register

Pre-Registration is NOT time sensitive. You can change your selections at any time during the Pre-Registration period: **Friday, November 5 at noon – Thursday, November 11 at noon.**

1L students must pre-register for both Legal Methods II and a 1L Elective.

- Legal Methods II

Login to LawNet and select “Legal Methods II Electives” under the Registration Services menu.
You will see this screen, which requires you to rank all the available courses according to your preference

1. Drag and drop all the available courses from the offered list, into this box
2. Rank your choices in order of preference, with number 1 being your most preferred course, and so on
3. Save your selections
You will need to rank ALL of the courses in order to get the option to save your choices.
Once you have ranked all the choices, a "Save Changes" button will appear at the bottom of the screen.

You must press "Save Changes" for your choices to be recorded.
After you have saved your changes, your finalized selections should appear like this:

If you wish to make any changes during the Pre-Registration period, you can re-order the rankings by dragging them.

The "Save Changes " button will appear again and you will need to click on it to update your rankings.
Select “1L Elective” under the Registration Services menu.

This process mirrors the Legal Methods II Elective ranking procedure.

Drag and drop the courses to sort them in order of preference

Rank ALL the choices

Click on "Save Changes" to record your choices
4. Requesting Changes to Electives

Student schedules will be posted to LawNet on Monday, November 22.

Most students will be assigned their first or second choice.

There may be opportunities to switch classes, depending on seat availability.

Below you can find the relevant Google Form links and dates.

No change is guaranteed but all changes, if made, are final.

Although there is no formal provision (such as Add/Drop) to change your Legal Methods II and 1L Electives classes, there may be opportunities to switch, depending on seat availability. Please note that no changes can be made to your pre-assigned cohort classes.

- If you wish to request a change to your Legal Methods II registration, please complete and submit the Legal Methods II Switch Request form. Requests must be submitted no later than 3:00 p.m. EST on Tuesday, November 30.
- You will be notified of our ability to grant your request to switch your Legal Methods II registration on or before December 8.
- If you wish to request a change to your 1L Elective registration, please complete and submit the 1L Elective Switch Request form. Requests must be submitted no later than 3:00 p.m. EST on Tuesday, November 30.

No change is guaranteed but all changes, if made, are final.
5. Pre-Registration Timeline

**Friday, November 5 at noon**
Pre-Registration for 1Ls opens

**Thursday, November 11 at noon**
Pre-Registration for 1Ls closes

**Monday, November 22 at noon**
Pre-Registration results and schedules available via LawNet

**November 22 to November 30 at noon**
Legal Methods II Switch Request Period

**January 10-14**
Legal Methods II

**January 10**
1L Elective Switch Request form opens at noon

**January 18**
First day of Spring 2022 classes

**January 24**
1L Elective Switch Request form closes at 5 p.m.