



## **New York State Excelsior Service Fellowship 2022**

The Excelsior Service Fellowship Program, launched in 2013, is an initiative to bring highly talented recent graduates of law, graduate, and professional schools into government service. Excelsior Fellows bring diverse backgrounds and new perspectives to a host of policy and operational positions in New York State government. Excelsior Fellows start each year in early September and are placed within the Executive Chamber, a government agency, or an authority for a two-year fellowship.

Excelsior Fellows work full-time alongside senior members of the administration and play a policy-influencing role in New York State with the opportunity to focus on the most pressing issues of the day. Although the Program lasts two years, exceptional fellows may continue to serve New York State after the completion of their fellowship, at the discretion of the agency.

Under the program, New York State has cultivated partnerships with colleges and universities across the State. As a participating university, Columbia Law School is granted a predetermined number of fellowships for the J.D. Class of 2022 and helps identify qualified applicants to be considered for the Fellowship.

### How much does the Excelsior Service Fellowship pay?

Fellows with less than three years of post-collegiate work experience are paid \$55,000 annually. Fellows with three or more years of post-collegiate work experience are paid \$60,000 annually. Additionally, all fellows receive a comprehensive benefits package that includes paid leave, health, dental, vision, and other benefits. Fellows are also eligible for any annual salary increases provided for in the current negotiated Management/Confidential labor agreement.

#### Where and how are Fellows placed?

Fellows can be placed in any number of executive-branch agencies and authorities across state government. Visit the Excelsior Service Fellowship Program website for sample placements. Placements may be in Albany, New York City, or elsewhere in the State; however, the majority of placements are in the Capital Region and nominated Fellows *must* be willing to move to Albany. The New York State Center for Recruitment and Public Service works with Fellows to determine their ideal placement based on their professional experiences, career goals, and areas of interest. Available positions vary from year to year based on budget considerations, agency needs, and the Governor's policy priorities. The Center for Recruitment and Public Services matches nominated Fellows with appropriate agency placements based on all of these factors.

## **Application and Selection Process**

There is no direct application process to the Fellowship. Prospective fellows from Columbia Law School must be nominated by the Fellowship Selection Committee, which will include staff members from Social Justice Initiatives and the Office of Career Services, as well as a faculty member. After the Committee selects candidates for nomination, Columbia Law School will forward their applications to

the New York State Center for Recruitment and Public Service. An interview with Center staff determines whether a nominee is selected; once selected, a candidate will be considered a Fellow pending acceptance of their placement and completion of a required background investigation.

The New York State Center for Recruitment and Public Service will notify nominees of their selection as a Fellow by April 1. By June 10, placements will be finalized.

If you are considering applying, please be sure to review the Excelsior Program website.

## **How to Apply**

To be considered for nomination, you must complete a two-step process. First, you must meet with Kiran Singh, Senior Career Adviser for Social Justice Initiatives, **before Monday**, **January 31**. This conversation will include a discussion of your potential placement. The second step is to submit an application **by Monday**, **January 31**. Instructions are included on the next page of this document.

Finalists will be interviewed by the Columbia Law School Excelsior Selection Committee.

## **Fellowship Contacts**

**Kiran Singh\*** (Contact for substantive questions about the fellowship and your application) Senior Career Adviser, Social Justice Initiatives kiran.singh@law.columbia.edu

**Rebecca Hinde** (Contact for administrative questions about the application process only) Coordinator for Postgraduate Fellowships rebecca.hinde@law.columbia.edu

<sup>\*</sup>Appointments should be made through Symplicity.

# New York State Excelsior Service Fellowship 2022 Columbia Law School Application Materials

To apply, please email the following documents as one PDF to <a href="rebecca.hinde@law.columbia.edu">rebecca.hinde@law.columbia.edu</a>, using the subject line "Excelsior Fellowship Application," followed by your last name and first name. Organize the documents in the order they are listed below.\* Applications are due on Monday, January 31, 2022.

- 1. A current resume
- 2. A statement of interest (2 pages maximum)
- 3. Two recommendation letters. Recommenders may email their letters to rebecca.hinde@law.columbia.edu directly if they prefer.
- 4. Identification of two *additional* persons who could serve as references and their contact information.

\*The selection committee will also review each applicant's Columbia Law School transcript. **Do not email your transcript with your application.** SJI will add it to your materials upon receipt.

In the body of your email, please include the name and email address of any recommender who is submitting their letter directly, along with the date by which the letter will be received.