## **Chapter 1: Pre-Registration**

1L students are given a first opportunity to choose courses with Legal Methods II and 1L Electives. In order to provide students with a fair opportunity to enroll in Law classes, registration will be determined by a course lottery. Class assignments are made on the basis of student preferences submitted through Pre-Registration.

This chapter provides step-by-step guidance to the Pre-Registration process using <u>LawNet</u> to submit your preferences.

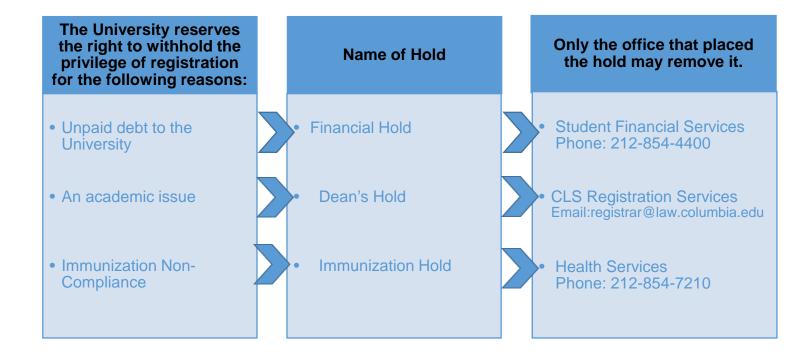
## In This Chapter

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## 1. Registration Holds

Before Pre-Registration begins ensure that you do not have any holds on your student account as these can prevent you from participating in Pre-Registration.

Check your hold status via <u>Student Services Online (SSOL)</u>, where you will find guidance on the three types of holds that will prevent Pre-Registration:



## 2. Choosing Courses

The first step in Pre-Registration is to identify the courses you might want to take.

NOTE: Only the courses listed below are available for 1L students

Legal Methods II	1L Elective	
<ul> <li>Building Legal Change: Moving Advocacy Outside</li> <li>Financial Methods for Lawyers</li> <li>Legal Theory</li> <li>Methods of Persuasion</li> <li>Methods of Statutory Drafting and Interpretation</li> <li>Problem Solving for Lawyers</li> <li>Social Justice Advocacy</li> <li>Transnational Law and Legal Process</li> </ul>	<ul> <li>Comparative Constitutional Law</li> <li>Corporations</li> <li>Employment Law</li> <li>Federal Income Taxation</li> <li>Ideas of the First Amendment</li> <li>International Law</li> <li>Law and Contemporary Society</li> <li>Law and Development</li> <li>Law and Neoliberalism</li> <li>Legislation and Regulation, sec.2</li> <li>The United States and the International Legal System</li> <li>Transnational Litigation</li> </ul>	

There are two tools that you can utilize to identify courses of interest to you:

- > Curriculum Guide
- Course Evaluations

## Curriculum Guide

Up-to-date course information can be found in the Law School's online <u>Curriculum Guide</u>. To find courses, you can search using a range of criteria:

0	Course level	0	Instructor
0	Course type	0	Day and time
0	Method of Evaluation	0	Writing Credit
0	Area of Study	0	New course

NOTE: To conduct a course search, you must select at least one criterion in addition to Semester.

## To learn more about a course, click on the hyper-linked title.

#### Search Result Criteria

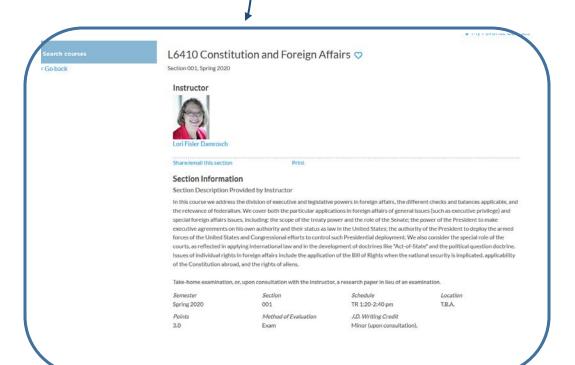
- Academic Year: 2019-20
- Levels: All
- Term: Spring
- Additional Search Criteria: 1L-Elective

#### Download to Excel

< Go back and search again

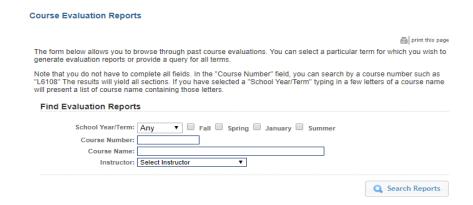
#### We found 11 courses

L6410 -001 Lecture	Constitution and Foreign Affairs			$\Diamond$	
Term Spring 2020	Instructor(s) Lori Damrosch	Location T.B.A.	Schedule TR 1:20 PM - 2:40 PM	Points 3.0	
L6231-001 Lecture	Corporations			$\Diamond$	
Term Spring 2020	Instructor(s) John Coffee, Jr.	Location T.B.A.	Schedule MTW 1:20 PM - 2:40 PM	Points 4.0	
				<u> </u>	
L6172 -001 Lecture	Empirical Analysis of Law	,		$\Diamond$	
Term Spring 2020	<i>Instructor(s)</i> Jeffrey Fagan	Location T.B.A.	Schedule MW 1:20 PM - 2:50 PM	Points 3.0	
L6256 -001 Lecture	Federal Income Taxation			$\Diamond$	
Term Spring 2020	Instructor(s) Alex Raskolnikov	Location T.B.A.	Schedule MTW 1:20 PM - 2:40 PM	Points 4.0	
,				~	



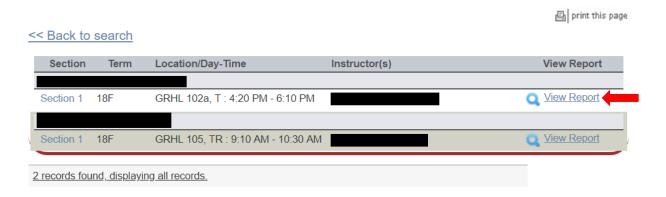
## Course Evaluations

Reviewing student evaluations of the courses taught in previous semesters can help you identify courses of interest to you. Course Evaluations can be found under "Course Evaluation Reports" under the Student Services menu in <u>LawNet</u>.



Once you search for courses of interest, you will see a list of all courses that meet the search criteria you set:

#### **Course Evaluation Reports**

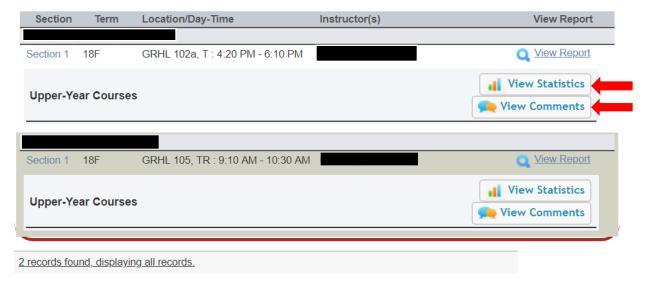


When you click on "View Record", you will be able to choose the evaluation statistics and/or student comments:

## **Course Evaluation Reports**

print this page

## << Back to search



## 3. How to Pre-Register

Pre-Registration is NOT *time sensitive.* You can change your selections at any time during the Pre-Registration period: Friday, November 6 at noon – Monday, November 9 at noon.

1L students must pre-register for *both* Legal Methods II and a 1L Elective.

## Legal Methods II

Login to LawNet and select "Legal Methods II Electives" under the Registration Services menu.



## You will see this screen, which requires you to rank all the available courses according to your preference

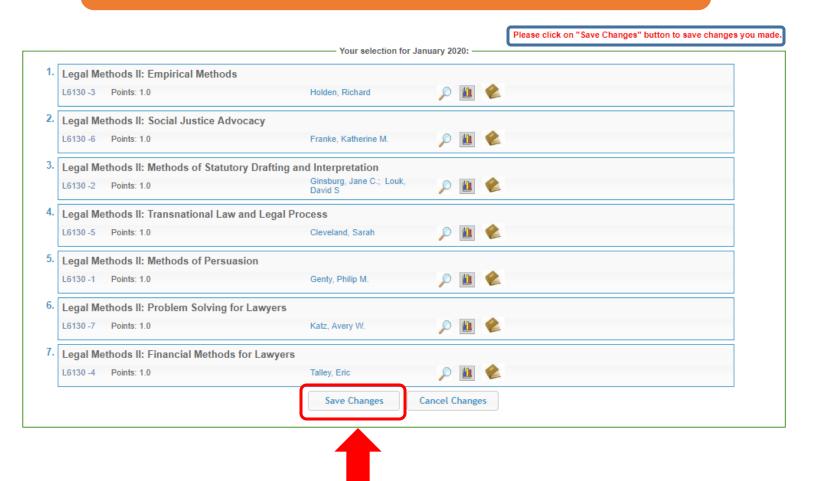
Your selection for January 2020: -

1. Drag and drop all the available courses from the offered list, into this box 2. Rank your choices in order of preference, with number 1 being your most preferred course, and so on 3. Save your selections Courses Offered in the January 2020 for Legal Methods II Electives Preregistration: Legal Methods II: Empirical Methods Points: L6130 -3 Holden, Richard Legal Methods II: Financial Methods for Lawyers Points: L6130 -4 Talley, Eric Legal Methods II: Methods of Persuasion Points: L6130 -1 Genty, Philip M. Legal Methods II: Methods of Statutory Drafting and Interpretation Points: Ginsburg, Jane C.; Louk, L6130 -2 David S Legal Methods II: Problem Solving for Lawyers Points: L6130 -7 Katz, Avery W. Legal Methods II: Social Justice Advocacy Points: L6130 -6 Franke, Katherine M. Legal Methods II: Transnational Law and Legal Process L6130 -5 Cleveland, Sarah

# You will need to rank ALL of the courses in order to get the option to save your choices.



Once you have ranked all the choices, a "Save Changes" button will appear at the bottom of the screen.



You must press "Save Changes" for your choices to be recorded.

After you have have saved your changes, your finalized selections should appear like this:





If you wish to make any changes during the Pre-Registration period, you can re-order the rankings by dragging them.

The "Save Changes " button will appear again and you will need to click on it to update your rankings.

#### • 1L Elective

Select "1L Elective" under the Registration Services menu.



This process mirrors the Legal Methods II Elective ranking procedure.

Drag and drop the courses to sort them in order of preference

## Rank ALL the choices

Click on "Save Changes" to record your choices

## 4. Requesting Changes to Electives

Student schedules will be posted to LawNet on Friday, November 13<sup>th</sup>.

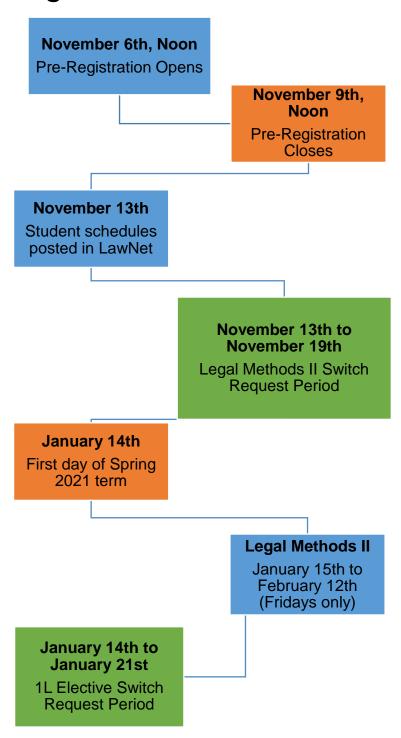
Most students will be assigned their first or second choice.

There may be opportunities to switch classes, depending on seat availability.

Our office will send links to separate Google forms to request changes to your registration.

No change is guaranteed but all changes, if made, are final

## 5. Pre-Registration Timeline



## 6. Registration Services Virtual Drop-in Hours

#### **Drop-in Hours via Zoom**

Monday, November 2 through Friday, November 6

Times: 7 am - 8 am (ET) 9 am - 10 am (ET) 12 pm - 4 pm (ET) 7 pm - 8 pm (ET)

#### Monday, November 9

Times: 7 am - 8 am (ET) 9 am - 4 pm (ET) 7 pm - 8 pm (ET)



Join Zoom Meeting https://columbiauniversity.zoom.us/j/96077178299

Meeting ID: 960 7717 8299

One tap mobile

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Meeting ID: 960 7717 8299 Find your local number: https://columbiauniversity.zoom.us/u/ador5HHr2X

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Join by H.323 162.255.37.11 (US West)

162.255.36.11 (US East)

221.122.88.195 (China)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia)

209.9.211.110 (Hong Kong SAR)

64.211.144.160 (Brazil)

69.174.57.160 (Canada)

207.226.132.110 (Japan)

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